



**POTTSTOWN SCHOOL DISTRICT
BOARD MEETING
MINUTES
November 21, 2019**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, November 21, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Kurt Heidel, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Ms. Katina Bearden, Mr. Thomas Hylton and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Brian Hostetler, Mr. Gavin Lawler, Mrs. Kelly Leibold, members of the press, and interested citizens.

Ms. Bearden entered the meeting at 7:04 pm.

OATH OF OFFICE: STUDENT BOARD REPRESENTATIVES

Mr. Rodriguez presented the following appointed student representatives to Judge Palladino who administered the Oath of Office: Kishan Patel and Christiana Albert.

Mr. Hylton entered the meeting at 7:08 pm.

PRESENTATIONS

STEM Overseas Trip: Mr. Bachman and Mr. Decker gave an introduction to the STEM trip to London and Paris. Twenty-Eight students were able to make the trip. Students gave a Power Point presentation of the places they visited and shared their experiences. The students thanked the school board for the educational opportunity.

COMMUNICATION

Mr. Rodriguez shared letters from Senator Mensch. The letters were recognition of grant applications to support SEL (social, emotional learning) and school safety.

MINUTES

Mrs. Jampo presented the minutes from the Regular Board Meeting held on October 17, 2019 for Board approval.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of October 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-033**.

TREASURER REPORT

Mrs. Jampo presented the Treasurer's Report for the period of October 2019 and a copy be filed in the Secretary's office as **Addendum #2019-2020-034**.

COMMITTEE REPORTS

COMMUNITY RELATIONS COMMITTEE – Mrs. Bearden

The Committee met on November 14. Members discussed the final plans for the Mother/Son dance and shared ideas for a Back to School event for the 2020/2021 school year. A complete report is attached to the Board Agenda.

CURRICULUM COMMITTEE – Mrs. Lawrence

The committee met on November 14. The committee heard a presentation on two items for the upcoming Related Arts Adoption to be approved in the 2019/2020 school year. The members were in support of the recommended CTE textbook and chrome books for the elementary libraries. Mrs. Dailey gave the committee an overview of the 21st Century Before and After School programs and shared the evaluation data. The data showed significant improvement in the students reading grades and academic improvement. Mr. Miller shared a Fall Co-Curricular update on fall sports and club achievements and student participation. Total students participating in sports were 375; clubs are at 275. The committee was in favor of starting discussion regarding a start date for next school year. A complete report is attached to the Board Agenda.

FACILITIES/FINANCE COMMITTEE – Mr. Heidel

The committee met on November 7. The committee reviewed facility updates on the Special Education transition space at the high school with a target date of January 3 for the start of the program. The general consensus of the committee is to move forward with exploring a Kindergarten Center at Edgewood. The North End roofing alternates were reviewed and are recommended for Board approval as presented on tonight's agenda including two Finance items: the annual substitute tax collector appointment and contracts as presented.

POLICY/PERSONNEL COMMITTEE – Mr. Rose

The committee met on November 7. Personnel items reviewed and recommended by the committee are a job description for Paraprofessionals, ratifying two field trips and support for a professional leave opportunity for the district's Wellness Coordinator. Two policies are recommended for Board approval as presented on tonight's agenda.

BOROUGH LIAISON – Mr. Rose

Highlights from the November Committee of the Whole meeting were a life saving award presented to an officer, a proposal by the Edgewood Cemetery Board to subdivide the property to provide revenue to maintain the cemetery, new trash cans for borough residents, new parking kiosks located in downtown Charlotte Street parking lot, and new businesses opening in town.

MONTGOMERY COUNTY INTERMEDIATE UNIT – Mrs. Barnhill

The MCUI Board met on November 20. The IU will be seeking replacements for board member vacancies due to retirements and election results. The IU is in the process of adding kiosks to be operated by the life skill students. Dr. George announced his pending resignation in September 2020 as the Executive Director to take on a new role in Harrisburg as head of all the PA IU's.

PSBA/MONTGOMERY COUNTY LEGISLATIVE - Mrs. Stilwell

No report.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

Board Members Comments (consent items): None.

BOARD ACTION: Minutes, List of Bills, Treasurer's Report

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the Board approves the minutes from the Regular Board meeting held on October 17, 2019, the list of bills and Treasurer's Report for the period of October 2019.

All members were in favor. Ayes: Eight. Nays: None. Absent: One. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mrs. Barnhill and seconded by Mrs. Lawrence that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITIONS

Classified Paraprofessional - Job Description: **Addendum #2019-2020-035**

RESIGNATIONS/TERMINATIONS

Professional

Jennifer Eidle, Secondary Special Education Teacher, Middle School, resignation effective when position is filled or December 31, 2019; hire date October 20, 2015.

Ratify Susan Nitto, Elementary Teacher, Barth Elementary, resignation effective October 22, 2019; hire date October 14, 2019.

Exempt

Ratify Marissa Bush, Student Services Program Coordinator, resignation effective November 18, 2019; hire date May 7, 2018.

Classified

Debra Kraft, Custodian I, Middle School, resignation for the purpose of retirement effective January 5, 2020; hire date April 4, 1996.

Brian Bogdon, Maintenance Mechanic, High School, resignation effective December 10, 2019; hire date November 3, 2013.

Nawal Zaidi, Classroom Assistant, Middle School, resignation effective December 6, 2019; hire date February 13, 2018.

Ratify Chantel Beckett, Part-time Pre-K Counts Classroom Assistant, North End, resignation effective October 31, 2019; hire date October 7, 2019.

Ratify Carol King, Substitute Support Staff, resignation effective November 1, 2019; hire date April 1, 2019.

Ratify Tehron Bush, Substitute Support Staff, resignation effective October 25, 2019; hire date February 28, 2019.

Terminations, no work activity for over 1 year

Ratify Brandi McClincy, Substitute Support Nurse, termination effective November 17, 2018.

Ratify Claire Fetterman, Substitute Support Staff, termination effective August 11, 2018.
Ratify Gianna Kimmell, Substitute Support Staff, termination effective August 11, 2018.
Ratify Lisa Campbell, Substitute Support Staff, termination effective May 19, 2018.
Ratify Emily Griffin, Substitute Support Staff, termination effective January 13, 2018.
Ratify Jessica Oxenford, Substitute Support Staff, termination effective December 30, 2017.

Terminations, End of Assignment

Ratify Zachary Davis, IT College Intern, termination effective September 8, 2018.

Co-Curricular 2019/2020 Assignments:

Ratify Michael Ishler, MS TV Productions, resignation effective August 26, 2019.

21st Century P.R.I.D.E. After School Program

Richard Saylor, Co-Coordinator, resignation effective October 18, 2019

LEAVES

Professional

Bridget Volinskie, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be January 5, 2020, end date tbd.

Amanda McDevitt, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be February 13, 2019, end date tbd.

Ratify Jennifer Groff, Elementary Teacher, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, effective November 12, 2019, end date tbd.

Kathryn Eagle, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be December 20, 2019, end date tbd.

Amanda Fusco, Secondary Teacher, High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be May 20, 2020, end date tbd.

Classified

Ratify Diane Martz, Cafeteria Manager, High School, request for leave of absence covered by Family Medical Leave Act, effective September 30, 2019, anticipated end date to be November 21, 2019.

Sheree Kulp, Classroom Assistant, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, effective November 26, 2019, end date tbd.

CHANGE IN POSITION/SALARY

Exempt

Ratify Jamie Williamson, from Pre-K Counts Assistant to Temporary Long Term Substitute Teacher, North End, effective October 28, 2019, \$194/day. Upon end of assignment, she will return to the role of Pre-K Counts Classroom Assistant.

Classified

Ratify Julia Soto, from Elementary Cleaner to Temporary Cafeteria Worker, High School, effective November 5, 2019, no change in hourly compensation. Upon end of assignment, she will return to role of Elementary Cleaner.

Michael Hessler, from Carpenter to Master Maintenance Mechanic, High School, effective December 10, 2019, \$23.48/hr (replacing B. Bogdon).

ELECTIONS

Professional

Ratify Rebecca Saylor, Long Term Substitute Teacher, Franklin Elementary, effective November 18, 2019, \$194/day (coverage for M. Wells).

Classified

Ratify Gary Wise, Classroom Assistant, Barth Elementary, effective October 28, 2019, \$13.65/hr (replacing E. Miller).

Ratify Zachary Risell, Intervention Assistant, Middle School, effective November 13, 2019, \$13.65/hr.

Ratify Cory Hambrick, Custodian 1, High School, effective November 20, 2019, \$15.07/hr (replacing J. Finucan).

Stephanie Sutton, Classroom Assistant, High School, effective November 25, 2019, \$13.65/hr; replacing E. Ranco).

Dana Barnes, Classroom Assistant, Barth Elementary, effective December 3, 2019, \$13.65/hr.

Ratify Jenna Endy, Part-time Pre-K Counts Classroom Assistant, North End, effective November 19, 2019, \$13.65/hr.

Ratify Jacob Eagle, Substitute Support Staff, effective October 28, 2019, hourly rate per schedule.

Ratify Sarah Golden, Substitute Support Staff, effective November 14, 2019, hourly rate per schedule. This is in addition to her role as Student Proctor.

Marcus Coleman, Custodian 1, High School, effective December 9, 2019, \$15.07/hr (replacing L. Young).

Homebound Instruction, \$30/hr

Ratify Joseph Perrone, Pottstown High School, from November 12, 2019 through December 20, 2019, assignment not to exceed 5 hrs. per week.

Ratify Sarah Rizzuto, Pre-K Counts, from November 11, 2019 through June 15, 2020, assignment not to exceed 5 hrs. per week.

Instruction In Home

Ratify Kimberly White, Barth Elementary, from September 23, 2019 through June 15, 2020, assignment not to exceed 10 hours per week.

Missed Planning Time Compensation, \$24/period

Eileen Basham	1	\$ 24.00	9/1/2019 - 9/30/2019
Lynn Childs	5	\$ 120.00	9/1/2019 - 9/30/2019
Theresa Dundon	7	\$ 168.00	9/1/2019 - 9/30/2019
Erica Faust	3	\$ 72.00	9/1/2019 - 9/30/2019
Ryan Folk	6	\$ 144.00	9/1/2019 - 9/30/2019
Laura Luzeski	5	\$ 120.00	9/1/2019 - 9/30/2019
Beth Mason	5	\$ 120.00	9/1/2019 - 9/30/2019
Arden Moore	6	\$ 144.00	9/1/2019 - 9/30/2019
Kevin Pascal	1	\$ 24.00	9/1/2019 - 9/30/2019
Kelly Smale	7	\$ 168.00	9/1/2019 - 9/30/2019
Theresa Dundon	6	\$ 144.00	10/1/2019 - 10/31/2019

Beth Mason	4	\$ 96.00	10/1/2019 - 10/31/2019
Tricia Mitchell	2	\$ 48.00	10/1/2019 - 10/31/2019
Kelly Smale	3	\$ 72.00	10/1/2019 - 10/31/2019
Justine Donnelly	20	\$ 480.00	10/1/2019 - 10/31/2019
Michaela Johnson	20	\$ 480.00	10/1/2019 - 10/31/2019

21st Century P.R.I.D.E. After-School Program (additions)

Matthew Corson	Tutor Assistant	MS	\$13.65/hr
Narjiss Boudadi	Tutor Assistant	MS	\$13.65/hr
Denise Hiser	Tutor Assistant	MS	\$13.65/hr
Paula Corson	Tutor Assistant	MS	\$13.65/hr
Jade Yingling	Tutor Assistant	MS	\$13.65/hr
Jennifer Furniss	Coordinator	MS	\$30/hr

CO-CURRICULAR ASSIGNMENTS

Co-Curricular Event/Game Manager Fall Sports - Correction: Karen Mazzie, MS/HS, \$2,000

Co-Curricular Assignments:2019/2020 Non-Athletics - Correction: Richard Saylor, MS TV Productions, \$1,350.00

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conference Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
PHS	David Livengood Kelly Leibold Stephanie Konnick Victoria McShea Michaela Johnson	ILC Conference	State College PA	11/05/2019 - 11/06/2019	\$1,445 pd by Perkins Grant
Admin	Heather Dailey	Extra Learning Opportunities Conf.	Harrisburg PA	03/10/2020 - 03/12/2020	\$920.00 pd by Cohort grant
PHS	Matthew Miller Stephanie Konnick	PIAA Cross Country State Championship	Hershey PA	11/01/2019 - 11/02/2019	\$780.0 each pd by dept. budget
PHS	Michaela Johnson	2019 Integrated Learning Conf.	State College, PA	11/06/2019 - 11/08/2019	\$121.00 pd by CTE Grant

FIELD TRIPS

<u>#students</u> <u>/group</u>	<u>Conference:</u> <u>Name/Activity</u>	<u>Location</u>	<u>Date of Trip</u>	<u>Cost to</u> <u>Student</u>	<u>Cost to</u> <u>District</u>	<u>Chaperone(s)</u>
1	PIAA Cross Country Championship	Hershey PA	11/01/2019 - 11/02/2019	\$780.00	\$115.00	Matt Miller Stephanie Konnick
32-50	STEAM Field Trip	London/Paris	10/05/2021 - 10/13/2021	\$3,100.00	\$945-\$1035	R.Decker,J.Mohr, A. Bachman, E.Yoder
300	Gr.6 - STEM	North Bay Envir.Ed.Ctr	12/09/2019 - 12/13/2019	\$0.00	\$0.00	G. Angelo, D.Mabry, T.Pasquale, L. Kolb, M. Samohod, O. Berrigan, P. Eaton, R. Crews, A. Wagner, G. Thomas, R. Vega, B. Burkhimer, A. Lichtenwalner, C. Edmunds

Chaperones (continued):

POLICIES

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2019-2020-036:**

- Policy 004: Membership
- Policy 616: Payment of Bills

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-037:**

- MOU: Art Fusion (21st Century Cohort 7)
- MOU: Great Valley Watershed (21st Century Cohort 7)
- MOU: Public Health Mgmt Corp (21st Century Cohort 7)
- MOU: Pottstown Family Ctr (21st Century Cohort 7)
- MOU: Pottstown Police Dept. (21st Century Cohort 7)
- MOU: Steel River (21st Century Cohort 7)
- MOU: STRIVE (21st Century Cohort 7)
- MOU: YWCA (21st Century Cohort 7)
- KenCrest Service Agreement
- Devereux Foundation
- The Pathway School

ROOFING PROJECT ALTERNATES NORTH END

The Superintendent recommends the Board approve/ratify the following alternates for the North End Early Learning Center roofing project:

- Detwiler Roofing - Alternate 1: Cupola Restoration - \$14,000
- Detwiler Roofing - Alternate 2: Chimney Cap Replacement - \$ 4,000
- Detwiler Roofing - Alternate 3: Dormer Siding Replacement (9) - \$11,600
- Detwiler Roofing - Credit Allowance - Siding Replacement (\$5,000)

SUBSTITUTE TAX COLLECTOR APPOINTMENT RESOLUTION

The Superintendent recommends the Board approve the Substitute Tax Collector Appointment Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-038.**

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION.

The Board adjourned at 7:44 pm.

The Board reconvened at 8:01 pm.

NON-CONSENT

Mr. Rodriguez presented the non-consent item for board consideration.

Hearings from Patrons of the Schools (limited to non-consent items)

None.

NON-CONSENT: SPECIAL EDUCATION SETTLEMENT AGREEMENT

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board

It was moved by Mr. Armato and seconded by Mr. Rose that the Board approve the special education settlement agreement as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-039.**

Upon roll call vote, all members present vote aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

INFORMATION

- Monthly Meeting Notice: December 2019
- Feedback from Kindergarten Center Exploration

FEDERATION REMARKS

Mrs. Kelly Leibold thanked the Board for the opportunity to attend the ILC Conference at State College. She noted the conference offered good ideas combining Career & Technical Education with public schools focusing on career and college readiness. She expressed her appreciation for what PSD already has in place and the advantages of being a comprehensive high school. She thanked the Board for sponsoring the Father/Daughter dance and all the effort that goes into making it a great event for the students and families.

ROUND TABLE

Ms. Caelel congratulated the new student board representatives. She enjoyed seeing the photos of the Father/Daughter dance.

Mr. Patel looks forward to working with the School Board.

Mr. Armato recognizes the issues at the middle school and encouraged all Board Members to consider what is educationally sound first and then determine the cost. The greater cost is in the well being of the students and their future.

Ms. Bearden thanked everyone for making the Father/Daughter Dance a great success. She talked about the importance of the event from becoming familiar with the building to making friends and bonding between parents and children.

Mr. Heidel thanked Ms. Bearden and everyone who helped make the Father/Daughter Dance a special event. He expressed his appreciation for the opportunity to serve as a School Board Director.

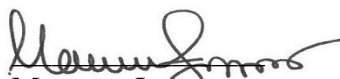
Mrs. Barnhill enjoyed see the pictures of the Father/Daughter dance. She appreciated everyone's efforts to make it a success.

Mrs. Lawrence agreed that the Board's first responsibility is to consider what is the best educational decision for the students. She extended her congratulations to the new student board representatives.

Mr. Rodriguez congratulated the student board representatives. He extended an invitation to attend a press conference on December 5 in the high school audion room at noon. The state wide conference will talk about cyber reform and other relevant topics including HB1800.

Mrs. Francis congratulated the student board representatives and Ms. Caelel on receiving the DECA Scholarship. She thanked Ms. Bearden putting together an amazing event and extended her thanks and appreciation to Mr. Heidel and his service on the School Board. Mrs. Francis announced Go Fourth will be conducting their historic house tour fundraiser on December 8th. House tour tickets are available on the website.

It was moved by Mr. Heidel that the Board adjourns. None opposed. All in favor. The meeting adjourned at 8:26 pm.


Maureen Jampo
Board Secretary